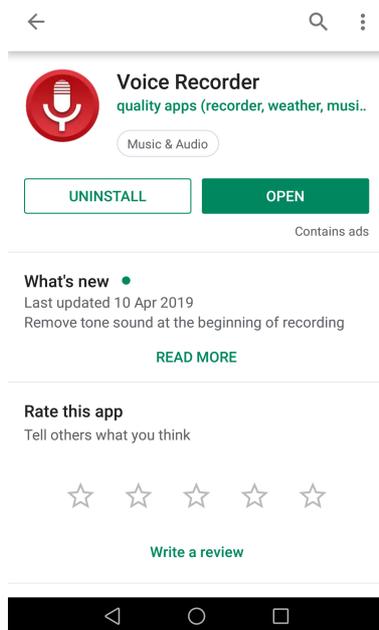


Recording a church talk from your phone

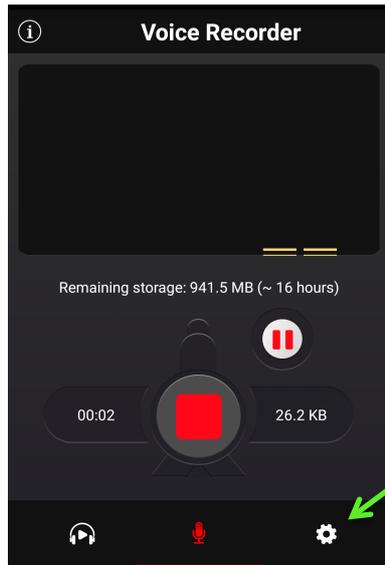
We would like to listen to at least one talk from each CAP Speaker this year. Some churches record talks and some do not. We are asking speakers, where possible, that they record their talk and then forward the recording to the speaker team. Most smart phones have a built-in audio recorder (Sound Recorder, Voice Memo etc...) these are perfectly fine to record church talks on and have the capability of emailing the audio file, which you can send to speaker@capuk.org.

If you do not have an audio recorder then below is a how-to guide for installing one and recording a talk. For an AD-free version see final page.

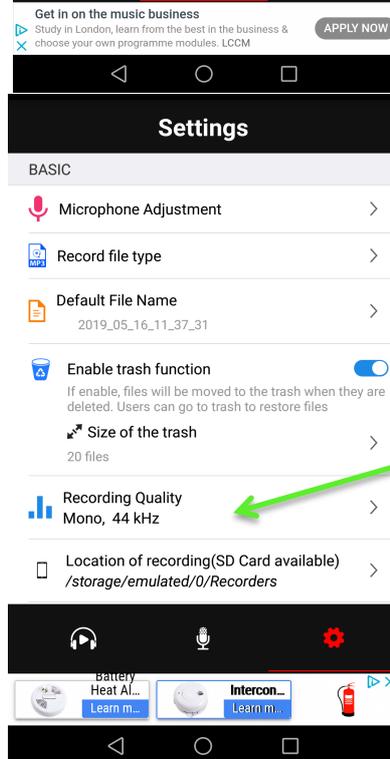


Open Play Store or the App Store app and search 'Voice Recorder'. Find the icon below and click 'Install'.

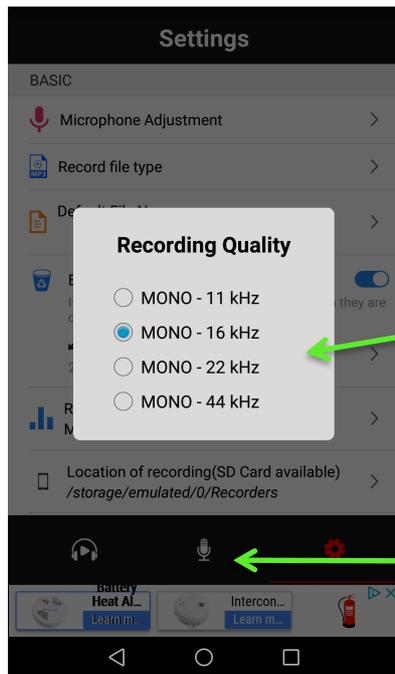




Open the Voice Recorder app. Click on the Settings (white cog symbol) bottom right of the screen.

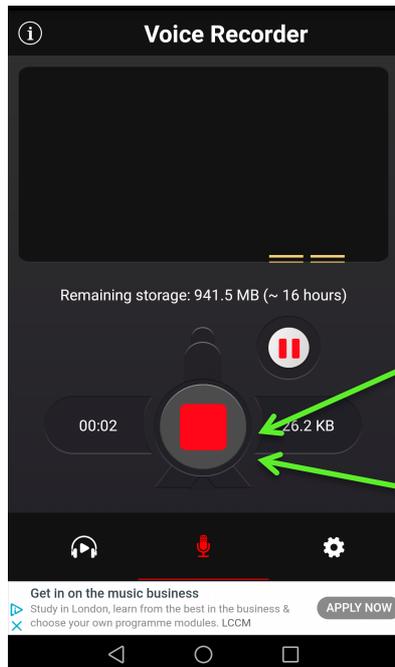


Click on 'Recording Quality'



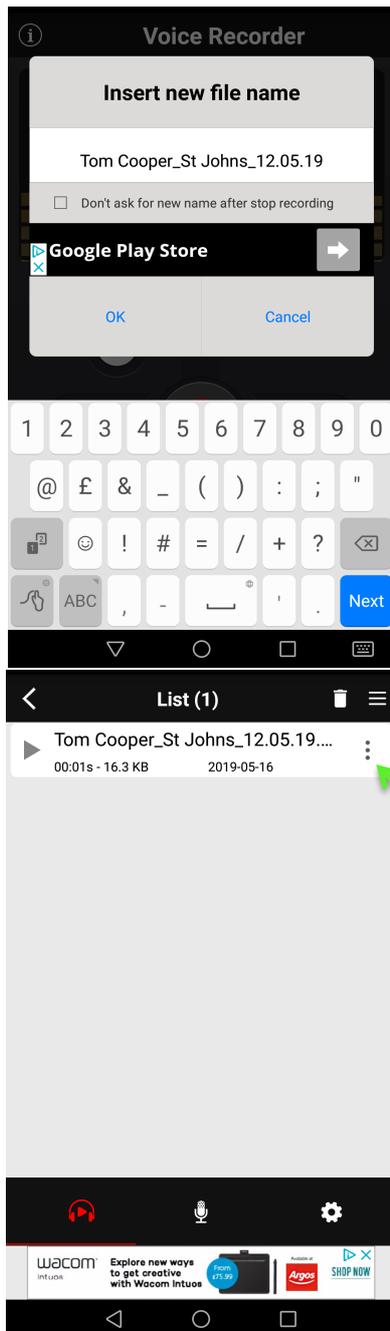
Select 'MONO - 16 kHz'

Then click the microphone button at the bottom of the screen.



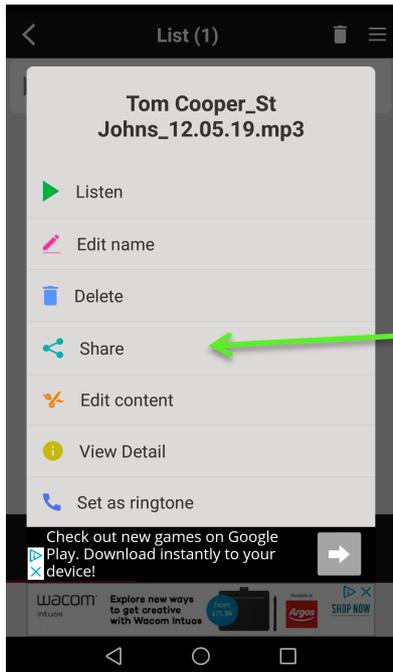
To start recording click the big red button in the middle.

To stop recording press the big red button again.

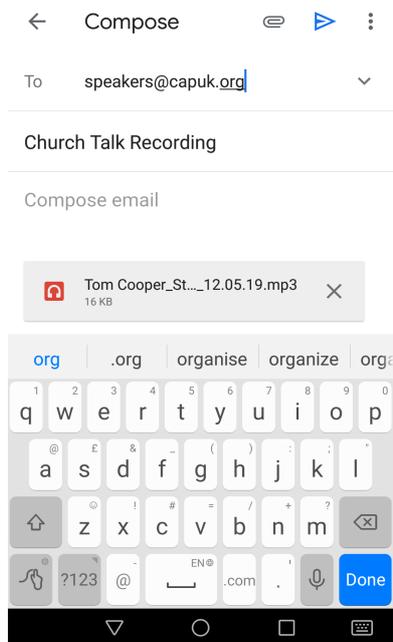


Save the recording with your name, church name and date. Click OK.

Click on the 'More Options' button (three vertical dots).



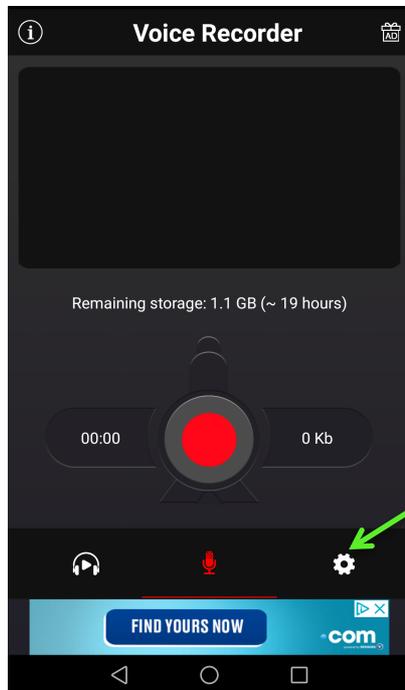
Click 'Share'
Then select Email.



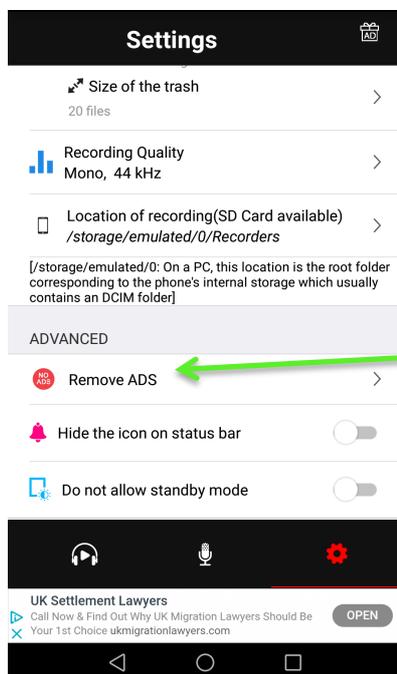
Send the files to speakers@capuk.org

Removing the Ad's from Voice Recorder

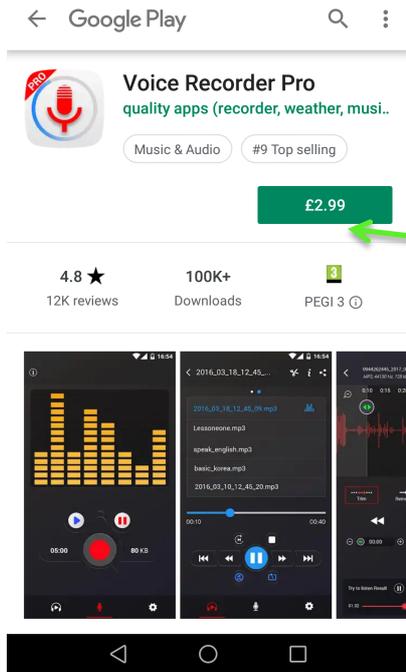
If you would prefer an Ad-free version of the app (Voice Recorder Pro) please follow the following instructions. There is a cost of £2.99 for this so once you have upgraded please follow the normal Speaker expenses procedure.



Click on the Settings (white cog symbol) bottom right of the screen.



Scroll down the screen and click 'Remove ADS'



Click the green '£2.99' and follow instructions to download the Pro version of the app.